



RETURN GOODS AUTHORIZATION (RGA) FORM

Please complete and return this form to:

Specialty Supplies Inc.
3410 Park Central Blvd.. North
Pompano Beach, FL 33064
Attn.: INTERNET SALES / RETURN

ITEMS BEING RETURNED:

Table with 3 columns: Qty, Part Number, Description. Multiple empty rows for data entry.

Customer Name: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime phone number: \_\_\_\_\_ Order number: \_\_\_\_\_

REASON FOR RETURN (Please check one) :

- I ordered the wrong item.
Product is not compatible with my existing system.
Product was clearly damaged during shipment.
Product is defective.
I no longer need the item.
I have placed a new order for product and I want a credit for return.

RETURN TERMS & CONDITIONS
All returns must be made within 30 days and authorized with a completed RETURN GOODS AUTHORIZATION (RGA) form.
Return merchandise must be in the original packaging and in resalable condition.
Please note credits cannot be issued for merchandise damaged or not delivered to our facility.
We recommend shipping your return products via a tracking courier such as UPS, Fed-Ex or US Certified Mail with insurance to ensure full credit. We cannot reimburse shipping charges for any return.
All returns are subject to a 25% restocking fee. Special orders of merchandise cannot be cancelled or returned.